

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

Notice PF-177

**For:** State and County Offices

**Producer Notification of Deadlines for the Agricultural Market Transition Act (AMTA) Program**

**Approved by:** Acting Deputy Administrator, Farm Programs



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**1 Overview**

**A**

**Background**

AMTA provisions include various signature deadlines and other requirements that producers must meet to be eligible for program benefits. PFC or CAB acreage is permanently reduced to zero when producers fail to timely enroll farms or acreage into PFC following a farm reconstitution or CRP expiration.

Entering into the final year of AMTA administration, producers have sufficient reason to be aware of program provisions and requirements; and are responsible for compliance with those provisions and requirements. AMTA program provisions and requirements have been publicized since implementing the program in 1996.

The authority for implementing AMTA ends September 30, 2002. Therefore, at this time all payments must be processed by that date.

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**B**

**Purpose**

This notice:

- instructs County Offices, by using the query identified in paragraph 2 and the letter in Exhibit 1, to **immediately** notify applicable producers of the deadline for enrolling released CAB's into PFC, which is April 1, 2002
- reminds COC and CED of AMTA publicity requirements
- informs State and County Offices that a query has been developed to print informational letters to producers on PFC with undesignated shares.

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Disposal Date	Distribution
October 1, 2002	State Offices; State Offices relay to County Offices

## Notice PF-177

### 2 Important Deadlines and Monitoring Farm Changes

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#### A

#### Important Deadlines

The following table identifies important deadlines for AMTA.

Activity	Deadline
Enrolling CAB's released from CRP.	April 1, 2002, for CRP-1's that expired in FY 2001.
Enrolling farm into PFC after reconstitution.	30 calendar days after FSA-476 is mailed to producers.
Requesting FY 2002 farm reconstitution.	June 3, 2002.
County Offices to <b>complete</b> FY 2002 reconstitutions	July 1, 2002.
Designating FY 2002 payment shares on PFC and meeting signature requirements.	August 1, 2002.
Reporting FY 2002 successions-in-interest and obtaining applicable signatures.	
Filing FY 2002 CCC-502, AD-1026, FSA-570, or other supporting documentation.	
Issuing FY 1996 through FY 2002 PFC payments for any reason, including payments made under the authorized process according to 2-PF, paragraphs 196, 197, and 198.	September 30, 2002.
<b>Note:</b> Although payments may be issued through September 30, 2002, producers must settle payment share disputes by <b>August 1, 2002.</b>	

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### 2 Important Deadlines and Monitoring Farm Changes (Continued)

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#### B

##### Query to Identify CRP Pending Acres

As provided in 1-PF, paragraph 380, producers with expired CRP contracts may enroll released CAB's into PFC on or before April 1 of the fiscal year following CRP-1 expiration. The final date to enroll released CAB's from CRP-1's that expired on September 30, 2001, is April 1, 2002.

Query MAINT02 identifies farms with CRP pending acres. County Offices shall, as soon as possible, but not later than March 22, 2002:

- ENTER "CRPFIX,QRPRADJ1" on the Common Provisions Menu according to 3-CM, subparagraph 376 A, to generate Query MAINT02
  - review the resulting query report, entitled "Farms with CRP Pending Acreage in Crop Summary File"; if the report:
    - is negative, all CRP pending acres have been enrolled into PFC or otherwise accounted for with CCC-505, and no further action is necessary
    - lists 1 or more farms, send a copy of the letter in Exhibit 1 to each producer on each farm.
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### 3 Future Queries

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#### A

##### Undesignated Shares

Queries have been developed to generate notification letters to all producers on farms with PFC for which shares have not been designated for FY 2002. These queries are to be included in County Release No. 480, scheduled to arrive in County Offices by March 8, 2002. Notice PF-176 provides instructions.

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### 4 Action Required

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#### A

##### COC Action

COC's shall ensure that AMTA provisions and deadlines are adequately publicized according to 1-PF, subparagraph 7 C.

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**4 Action Required (Continued)**

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**B**

**CED Action**

CED's shall ensure that:

- a query is generated and letters are sent according to paragraph 2
- signature deadlines are carefully monitored according to 1-PF, subparagraph 8 G.

**Note:** Time and resources are limited during peak workload periods; however, failure to monitor whether producers are meeting deadlines may result in appeals and requests for relief, that may have been prevented through using queries, reports, reminder letters, and other contacts.

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**Producer Notification Letter**

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UNITED STATES DEPARTMENT OF AGRICULTURE  
FARM SERVICE AGENCY  
(Print on County Office Letterhead)

[current date]

Farm Number XXXX

Name  
Address  
City, State, ZIP Code

Dear \_\_\_\_\_:

According to our records, Crop Acreage Base (CAB) acreage was released to the above-identified farm number as of October 1, 2001, because of the expiration of CRP contract acreage. As of the date of this letter, the CAB acreage has not been enrolled into a Production Flexibility Contract (PFC).

This letter is to remind you that part or all of the released CAB acreage may be eligible to be enrolled into PFC, on or before April 1, 2002. If you fail to enroll the CAB acreage into PFC by April 1, 2002, the acreage will be permanently reduced to zero and will cease to exist.

Please contact this office if you have any questions regarding this matter.

Sincerely,

/s/

COUNTY EXECUTIVE DIRECTOR  
\_\_\_\_\_  
COUNTY FSA OFFICE